

## **FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS (FY 2023-24)**

Perfectpac Limited (“the Company”) believes that a Board which is well informed/familiarised with Company contributes significantly to the Company. Also, pursuant to the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is required to familiarise its Independent Directors (“IDs”) with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc. Accordingly, the Company follows a structured familiarisation programme for the IDs as under:-

- On joining, IDs are familiarised about the background of the Company, their roles, rights, responsibilities in the Company, etc. They are also familiarised with important statutory & regulatory provisions, Code of Conduct and other policies of Company applicable to them;
- Updates on relevant regulatory changes and new developments are presented to the Directors, from time to time;
- Detailed updates on nature of the industry in which the Company operates, alongwith business, operations and business model of the Company (including achievements/ expansion/ strategy/ budgets), technology & financial statements of the Company are regularly provided at Board meetings.

During the financial year 2023-24, 1 (One) structured familiarisation programme was conducted for the Independent Directors wherein they were given presentations on the following areas for around 1.5 hours:-

1. Company Law and Listing Regulations Updates
2. Corporate Governance, Director’s Role & Responsibilities etc.

The details of programmes attended by the Independent Directors are given below:-

S. No.	Name of Independent Directors	No. of Programmes Attended		No. of Hours Spent	
		During the year (F Y 2023-24)	On Cumulative basis till date*	During the year (FY 2023-24)	On Cumulative basis till date*
1.	Shri Harpal Singh Chawla	1	9	1.5	10
2.	Smt. Ruchi Vij	1	8	1.5	9
3.	Shri Manish Garg	1	2	1.5	3
4.	Shri Ravindra Nath Chaturvedi	1	1	1.5	1.5

**Notes:-**

- Shri Harpal Singh Chawla ceased to be ID of the Company w.e.f. close of business hours on March 31, 2024 due to completion of his second term as an ID.
- Shri Ravindra Nath Chaturvedi appointed as an ID of the Company w.e.f. March 28, 2024.
- \*For the period commencing from their respective date of appointment till March 31, 2024.